



Board of Directors' Official Minutes

School Board Meeting

December 8, 2010

Estacada High School Choir Room

7:30 p.m. GENERAL SESSION Called to Order by Chairman, Danny Scott

Present were Directors: Danny Scott, Steve Woods, Ralph Branson, Angie Riedel, and Sherri Graham. Directors Mark Greene, and Leslie Andre were absent. Also present were Superintendent, Howard Fetz; Business Manager, Donna Cancio; and Executive Secretary, Sabrina La Londe.

SPECIAL PRESENTATIONS

Estacada High School Choir Troubadors sang some wonderful Christmas songs for the Board, and audience. This group meets in the mornings before school, and is a self-monitoring choir. They will also be performing at the Grotto, and the Zoo this season.

Budget Committee Member – Interviews

1. Laurie Hull – Served four years on the School Board and also served as a Budget Committee Member for the last 3 years. She is very involved in the District schools and currently handles the student body funds for the Junior High. She would like to be a part of the Budget Committee process and help out in these challenging times.
2. Angi Long – Not present. Application received by the Board.
3. Bill Elliott – Not present. Application received by the Board.
4. Mark Luedtke – He has applied to the Budget Committee because he feels he can be an asset. The 2011-2012 school year faces serious fiscal problems, and he has been studying the budget which reveals substantial cash carry over. Budgeting will be interesting if not overwhelming. The final goal is the education of the children. He appreciates the Board's vote.

KPI – Estacada Junior High - Principal, Dan Draper, presented the EJHS “Key Performance Indicator” report via power point along with Sarah Walker, TOSA & Vice Principal. The overall goal is to increase all sub-groups’ performance by 10% this year. Math is below the State average and they are using new strategies to help improve this. The new math adoption has been well received by students and parents. The “cut scores” for math increase this year by 6 points at the 7th & 8th grade levels which will make it more difficult to meet AYP in math. Science has not been counted in the past for AYP or State Report Card but will be this year. Ms. Wexler is in charge of the Science Bowl Team which was held at the University of Portland last year. The Junior High again plans to compete in this academic competition. For a full report please refer to the ESD website.

KPI – Estacada High School - Principal, Scott Sullivan, presented the EHS “Key Performance Indicator” report via Power Point. (“Where Learning Comes First.”) We have done a lot of things differently this year in the interest of “Learning Comes First.” Scott said the High School staff is feeling good about where they are right now and the highlights are that EHS met AYP for the first time in their history last year. Their 2010-2011 goal is to have 95% of the students up to standard. They now have Intervention Specialists for reading and math, and obtaining a writing intervention specialist is on their list of priorities.

They are trying to keep kids positive both in and outside of the classroom. They have 720 students currently. SAS is a “Structured Academic Studies” time period for all students to get help in their classes. If they have a C or better, in all classes, SAS becomes optional for them. This year they don’t allow the SAS to move around to different classrooms and have dropped it to 15 minutes of study time. Howard asked Scott to talk about the “Proficiency-Based” credit process that was adopted by the board last year. Scott feels it is the way to go! The High School has taken on a very large commitment. An “incomplete” (“I”) means hope – it means “in progress,” not failure. You have additional opportunities to show your knowledge.

Angi Riedel said that last year the Board voted on having quarters rather than semesters and wondered how they were doing with that. Scott said that happened two years ago, and in addition this year they went to 7 period days. This is another burden that the teachers took on, and Scott is very proud of his teachers. They reduced the length of their prep period, and they start school a little earlier and go a little longer. For a full report please refer to the ESD website.

KPI – Estacada Alternative High School Principal, Gary Hatcher, presented the EAHS “Key Performance Indicator report via Power Point. They are down to 140 students. That is down by 20. The economy is bringing older students into the Job Corps. The demographics are changing, and the older students do not count for ADM for us. The retention rate has gone up. The average student comes in with 5 high school credits. For a full report please refer to the ESD website.

KPI – Estacada Web Academy & Estacada Early College – Principal, Joni Tabler, presented the “Key Performance Indicator” for both EWA & EEC. Last year they had 344 total students. EWA has 360 students now. EEC now has 295 students. The SPED population went down this year, and ELL went up slightly. The attendance is “outstanding.”

There were a lot of issues around State Testing last year. The charter schools cannot assess students in their own homes, so it is a challenge to get students tested. They are now providing a hub for each of their teachers to have 5 kids at one time on-line to test. They need to have 95% of the students to test or they will fail AYP as a school. They will have a mobile testing lab to make sure that they get all the students tested this year. The goal this year is to get 100% of the students tested. Danny asked if the students were not required to take the testing, but now they are. Joni said it was always required, but the predominantly home-schooled population did not believe in State Testing.

District Report Card – Tina Rhue & Shannon Powell presented the “State Report Card.” Tina summarized that the Report Card is State and AYP is Federal. 27 school districts in the State of Oregon are in a “District in Improvement” status. This year we are trying to get 70% of all District students, in all sub-groups, to pass AYP. EAHS is the reason why the District is a “District in Improvement.”

Each school has its own State Report Card. The Special Ed Dept. is focusing on the basics of reading, writing, and math.

Dan Draper talked about ELL. He said this is part of the Title IIA funding the District receives. GLAD training is at the Elementary level and SIOP training is at the secondary level.

Shannon reported that they are also focusing on the Charter Schools to make sure all the students in SPED at the Charter School are being tested. The Special Ed population is going down in numbers though autism is slightly going up.

HEARING OF CITIZENS: (Action Items)

Patron Mark Luedtke signed up to speak about an item in the Consent Agenda. (Board Minutes from November.) He is requesting that the minutes be corrected to accurately reflect what he believes took place at the last board meeting. He feels he was gaveled right after he made an introduction of what he would speak about. He said that the Chairman apparently thought he was talking about the Superintendent in a negative fashion, and was gaveled two more times. He does not believe he had violated any policy.

Action Items:

1. **Consent Agenda** – Angi Riedel moved, seconded by Ralph Branson, to approve the Consent Agenda, as presented. The motion was unanimously approved.

2. **Appointment of Budget Committee Members**

Angi Riedel moved, seconded by Ralph Branson, to approve the selection of 3 new Budget Committee Members. The motion was unanimously approved to appoint Angie Long, Bill Elliott, and Laurie Hull.

VOTE: By show of hands all 5 Board Members present voted unanimously for Angie Long, Lauri Hull, and William Elliott. Mark Luedtke did not receive any yes votes.

3. **Approval of Estacada Web Academy Charter Contract**

Angi Riedel moved, seconded by Ralph Branson, to approve the Estacada Web Academy Charter Contract, as presented. The motion was passed with 4 of the 5 board members voting in the positive. Danny Scott abstained from voting.

4. **Approval of Estacada Early College Charter Contract**

Angi Riedel moved, seconded by Ralph Branson, to approve the Estacada Early College Charter Contract, as presented. The motion was passed with 4 of the 5 board members voting in the positive. Danny Scott abstained from voting.

5. **Fast Track Reading and Adoption of Revisions to Policy DN & DN-AR Disposal of District Property** – Angi Riedel moved, seconded by Ralph Branson, to approve the Fast Track Reading and Adoption of Revisions to Policy DN & DN-AR – Disposal of District Property, as presented.

Discussion - Angi Riedel asked why we are Fast Tracking these policies. Howard said in the interest of time, and getting excess/old/damaged items disposed of during the Christmas Break we decided this was the best method of expediency.

The motion was unanimously approved.

6. **Approval of Revised Facilities Use Handbook**

Angi Riedel moved, seconded by Ralph Branson, to approve the “Revised Facilities Use Handbook” as presented. The motion was unanimously approved.

ADMINISTRATIVE REPORTS:

Howard said the Board will be hearing from the Administration on their ideas of how to cut bone vs. marrow, and still serve the students’ needs. Angi asked how the cuts will be rolled out for public information. Howard said that during the Budget Committee process they will learn about all of the proposals. If the Board members would like to invite the public to attend workshops prior to the public

Budget Committee Meetings they are welcome to entertain that idea. The District used to have a “CPA Forum” (Community Program Advisory group). What happened was that the people who attended were mostly District employees who were there to defend their jobs so there was only minimal value to these meetings. Gladstone and Colton also gave up on this type of Community Forum.

BUSINESS OFFICE REPORT: Business Manager, Donna Cancio, reported that the financial reports are in the packet. Finances are looking pretty normal for this time of year. The State couldn't go any lower than they already went or they would fall below the Federal Maintenance of Effort (MOE). This year our funding will remain level. Next year we may see decreases. Donna said she is beginning to roll out the beginning fund balance. The 2009-2010 audit will be on next month's Board Agenda. Shannon said that the District had no choice but to implement two layoffs today in the Sped Dept. due to losing a contract with the Molalla School District.

BOARD OF DIRECTORS' REPORTS:

Angi Riedel reported that the Clackamas River Elementary Winter Festival has been rescheduled to January 22nd due to the lack of volunteers. December is a challenging month to get people lined up for helping.

Danny thanked the principals for their KPI reports.

OTHER:

None

HEARING OF CITIZENS (Non-Action Items)

Mark Luedtke – He said it is traditional for the District to present its annual Audit at the December Board Meeting, and last year it was not presented until March. He is asking the Board to go back to the old schedule, and have the Audit be presented for the January 2011 School Board Meeting.

Meeting adjourned at 9:10 p.m.

Action Taken

1. **Consent Agenda** – Approved as Presented.
 - Approval of November 11, 2010 School Board Meeting Minutes.
 - Approval of Personnel Actions/Resolutions as presented in Staff Reports
 - Approval of Second Reading and Adoption of Policies:
 - ACA – Americans with Disabilities Act
 - GAB – Job Description
 - GBA – Equal Employment Opportunity
 - GC – Licensed Staff Positions
 - GCC – Recruitment of Licensed Staff
 - GD – Classified Staff/Classified Staff Positions
 - GDA – Educational Assistants
 - GDC – Recruitment of Classified Staff
 - GDCA – Posting of Vacancies
 - LBE-AR – Public Charter Schools
2. **Appointment of Budget Committee Members**– approved.
3. **Approval of Estacada Web Academy Charter Contract– as revised -** approved.
4. **Approval of Estacada Early College Contract – as revised–** approved
5. **Approval of Fast Track Reading and Adoption of Revisions to Policy DN & DN-AR – Disposal of District Property–** approved
6. **Approval of the Revised Facilities Use Handbook -** approved

Danny Scott
Chairman of the Board of Directors

Howard Fetz
Superintendent

Date

Date